

BOARD OF PUBLIC WORKS AND SAFETY
MONDAY, DECEMBER 14, 2015

Members present Jonathan Stinson, James Trimble, Cary Sparks and Roland Shelton

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting November 23, 2015

James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

2. Selection of Officers

James Trimble made a motion to elect Jonathan Stinson as President, James Trimble as Vice-President, Cary Sparks as Secretary and Roland Shelton as member; this was seconded by Roland Shelton and approved by the Board.

NEW BUSINESS

1. Relocation of 4th Street Trail Indiana State University – Grant of Easement

Bryan Duncan asked the Board to approve the Grant of Permanent Easement from ISU for the relocation of a portion of trail pending approval of Special Ordinance No. 49, 2015 by the City Council. If/when the City Council approves SP-49-15 to vacate a portion of right-of-way along North 4th Street between Chestnut and Tippecanoe; ISU will execute and record this easement to allow the trail to be re-constructed on ISU property in this small area. Based on positive recommendations from the City Attorney and Department of Engineering James Trimble made a motion to approve the easement; this was seconded by Cary Sparks and approved by the Board.

2. Contract for Services – Ivy Tech Community College and Transit

Based on positive recommendations from City Legal and Brad Miller Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

3. LPA Consulting Agreement – Reconstruction of Lafayette Avenue from Fort Harrison Road to Haythorne Avenue

Based on a positive recommendations from Larry Robbins and City Legal James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

4. Cooperative Purchasing Agreement – State of Minnesota and City of Terre Haute IT Department

Brad Speidel informed the Board this would provided discounts similar to the State Bid. Based on a recommendation from Brad Speidel Cary Sparks made a motion to approve this was seconded by Roland Shelton and approved by the Board.

5. TAX ABATEMENT – Harrison Manufacturing Incorporated

Richard Shagley informed the Board this is a nine (9) year personal property tax abatement for \$732,759.00. It was adopted by City Council on December 10th and will be confirmed on January 14, 2016. Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

6. Private Well Survey – 3000 South 9th Street

Pat Martin submitted an environmental consultant proposal from Cardno ATC to conduct a private well survey in the vicinity of the former South Side Cleaners located at 3000 South 9th Street. The Board of Public Works and Safety owns this property as public right-of-way for the new Margaret Avenue added travel lanes project currently under construction. An initial well survey completed for the Engineering Department in 2015 identified private water wells located in the vicinity of the site. Phase II Environmental Site Assessments identified contaminants of concern, principally volatile organic compounds in groundwater wells located to the west, north, south and east of the site. The City shall proactively sample private wells near the site and analyze the groundwater for volatile organic compounds. Groundwater directional flows suggest a westward movement toward the Wabash River. James Trimble made a motion to approve the contract with ATC; this was seconded by Cary Sparks and approved by the Board.

7. Grass Mowing Lien Certifications

Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

8. Payroll

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

9. PO Registers

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Roland Shelton and approved by the Board.

10. Temporary License & Indemnity Agreement

This agreement is between the City of Terre Haute Fire Department through the Board of Public Works and Safety and DDC Hotels, Inc. Drury owns the land and improvements at 401 East Margaret Avenue which was formerly operated at an Econo Lodge motel and intends to demolish and remove the structure on or about December 21, 2015. Terre Haute Fire Department would like to conduct emergency rescue training in the building before the demolition. Based on a recommendation from City Legal Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

11. Final Approval Art Sculpture

Mary Kramer informed the Board the Urban Flowers sculpture was complete and she is requesting approval from the Board to issue the final check. Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

There being no further business Roland Shelton made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

The Board will not meet again in December. The following is a list of the Board Meetings scheduled for 2016.

- **January 11th and 25th**

- **February 8th and 22**
- **March 14th and 28th**
- **April 11th and 25th**
- **May 9th and 23rd**
- **June 13th and 27th**
- **July 11th and 25th**
- **August 8th and 22nd**
- **September 12th and 26th**
- **October 11th and 24th**
- **November 14th and 28th**
- **December 12th and 27th**

Robin A Drummy, Administrator